

REGULAR COUNCIL MEETING
February 20, 2024
CITY HALL
121 S. MERIDIAN

Mayor Truman called the council meeting to order at 7:00 p.m. with the following members present: Ronald Colbert, Robert Wilson, Clint Bass, Gina Gregory, Dale Kerstetter, Chris Evans and Matt Stamm.

Members Absent: Ben Anderson

Staff Present: Lloyd Newman, Public Safety Director
Neal Owings, Parks and Public Building Director
Rodney Eggleston, Public Works Director
Gage Scheer, City Engineer
Barry Arbuckle, City Attorney
Kristi Carrithers, City Clerk
Desirae Womack, City Treasurer
Brent Clark, City Administrator

Press present: Ark Valley News

APPROVAL OF AGENDA

Bass moved to approve the agenda as presented, seconded by Colbert. Vote Aye: unanimous. Motion carried.

ADMINISTRATION AGENDA –

FEBRUARY 6, 2024, CITY COUNCIL MINUTES-

Kerstetter moved to approve the minutes of the February 6, 2024, City Council meeting as presented, seconded by Evans. Vote Aye: Unanimous Motion Carried.

PRESENTATIONS/PROCLAMATIONS – None

PUBLIC FORUM – None

APPOINTMENTS –

OUTDOOR SPACES AND PUBLIC PROPERTIES BOARD

Mayor Truman recommended approval of names submitted to serve on Outdoor Spaces and Public Properties Board. Kerstetter moved to approve the appointments of Ray Ortega, Andy Quandt and Jordan Wright to serve a 2-year term expiring January 2025. Motion seconded by Stamm. Vote Aye: unanimous. Motion carried

OLD BUSINESS –

A. **ORDINANCE 1402-24: REZONING PROPERTY SOUTH OF 130 N. POPLAR CT.**

City Administrator requested final approval of the rezoning of property located just south of 130 N. Poplar Ct.

Wilson made a motion to adopt Ordinance 1402-24 for 2nd reading. Motion seconded by Colbert. Vote Aye: Colbert, Wilson, Bass, Gregory, Evans and Stamm. Vote Nay: Kerstetter. Motion carried.

NEW BUSINESS-

A. RESOLUTION 748-24; UPDATE OF CITY BOUNDARY MAP:

City Engineer Scheer presented Resolution 748-24 which updates city boundaries. Sedgwick County requested updates due to recent annexations. Kerstetter questioned whether this Resolution covered the ditch property along Meridian from 69th St to the south bridge. As neither Scheer nor Administrator Clark were certain they recommended that Council table this item until clarification can be made. Stamm moved to table decision regarding Resolution 748-24. Motion seconded by Kerstetter. Mayor Turman requested that it be placed on the March 5th regular city council meeting agenda for further discussion. Vote Aye: unanimous. Motion carried.

B. APPROVAL OF ORGANIZATION CHART REVISIONS:

City Administrator Clark presented for approval revisions to the City of Valley Center Organization Chart. He explained that the Asst. City Administrator position was created by Kristine Polian and with the resignation of Barry Smith a review of the organization chart is needed. Clark recommended Revisions include changing Asst. City Administrator to Finance Director position and City Clerk to City Clerk/Human Resource. The City Clerk would oversee the Court Clerk and Senior Services Coordinator position. Clark stated that the current budget allows for this transition. Kerstetter inquired who would be second in command. Clark stated that there is a letter of authorization on file if something happened to him, although if it were to become long term or permanent, Council would be involved.

Stamm moved to approve changes to the City Organizational Chart. Seconded by Evans. Vote Aye: Unanimous. Motion Carried.

C. DESIGNATION OF ACCOUNT SIGNERS-EMPRISE, HALSTEAD AND INTRUST BANK:

Administrator Clark requested formal designation of new signers to banks following Smith's resignation. He requested official action to authorize the following persons to sign checks.

Brent Clark – City Administrator

Desirae Womack – City Treasurer

James (Jet) Truman – Mayor

Ben Anderson – Council President

Bass moved to approve Brent Clark, Desirae Womack, Mayor Jet Truman and Ben Anderson as authorized signers on City of Valley Center checking accounts and removed Barry Smith as signer on all accounts. Motion seconded by Wilson. Vote Aye: All. Motion carried.

D. APPROVAL OF AGREEMENT WITH PEC FOR SENECA ST. CONCEPT AND DRAINAGE ANALYSIS:

City Engineer Scheer presented for approval an agreement with PEC. This project shall consist of conceptual engineering services and associated drainage analysis for the anticipated roadway improvements along Seneca Street from Ford Street (77th Street) to 5th Street (85th Street). Further discussion was held regarding TIF funding, FEMA approval, benefits of 3 lanes and wider sidewalks. Kerstetter moved to approve the agreement with PEC for drainage analysis and conceptual design services for Seneca Str in an amount of \$78,500.00 and authorize Mayor to sign. Motion seconded by Gregory. Vote Aye: unanimous. Motion carried.

E. APPROVAL OF RFP – 2024 ROADWAY UPGRADE:

Public Works Director Eggleston presented the RFP (request for proposals) for 2024 Roadway Upgrade. This will include asphalt mill & overlay, slurry seal, concrete curb and gutter and paint stripping. He included in agenda maps of the proposed areas scheduled for work in 2024. He explained the differences between Mill and Overlay, slurry seal and asphalt and base work. The upgrades proposed balance new

road surfaces and preserving recent re-surfacing with slurry seals. Kerstetter questioned the relatively short timeframe for the bidding process. Clark explained that this is the time of year when contractors are bidding on projects so that they can get their work lined up for the year. Colbert inquired about work on roads in his ward. Wilson requested that projected road upgrades be posted on the city webpage. Clark reminded Council that although future street projects are planned, those plans can change if the city can partner with County projects to take advantage of cost sharing.

Wilson moved to approve the RFP for 2024 Roadway upgrades and authorize staff to collect proposals and present selected bidder at a future City Council meeting. Motion seconded by Bass. Vote Aye: unanimous. Motion carried.

CONSENT AGENDA

- A. APPROPRIATION ORDINANCE – FEBRUARY 20, 2024
- B. TREASURER’S REPORT – FEBRUARY 2024
- C. CHECK RECONCILIATION – FEBRUARY 2024
- D. REVENUE AND EXPENSE REPORT – FEBRUARY 2024
- E. ECONOMIC DEVELOPMENT BOARD MINUTES – FEBRUARY 7, 2024
- F. OUTDOOR SPACES BOARD MINUTES – FEBRUARY 8, 2024

Bass moved, seconded by Wilson to approve the Consent Agenda as presented. Vote Aye: Unanimous. Motion carried.

STAFF REPORTS

PUBLIC WORKS DIRECTOR EGGLESTON

Gave an update of the Meridian Street project. The water main line is in the ground to 2nd Ave. As they cut across Meridian Ave. water will need to shut off to 2 blocks of service. Staff is finalizing plans to ensure that water shut offs are completed without loss of pressure and only take approximately 8 hours.

CITY CLERK CARRITHERS

Thanked Council for approval of Organization Chart revisions to create new position of City Clerk/HR Director. Reminded Council of LKM City Leaders Academy: Foundational Program scheduled for April 12-13th. If anyone is interested in attending, she can take care of registration.

CITY ADMINISTRATOR CLARK

Reminded everyone to look at the website to stay up to date with projects, and information.

GOVERNING BODY REPORTS-

MAYOR TRUMAN

Recognized Sgt. Jason Easley, who received the FBI-LEEDA Trilogy Award.

COUNCILMEMBER COLBERT

Asked Council to review HB 2599 regarding Open Records.

COUNCILMEMBER KERSTETTER

Inquired about Kansas Gas work at 5th and Emporia, which is impacting access for students in that area. Eggleston explained that Kansas Gas is installing new lines, but being very careful as there are numerous water, sewer and electric lines to work around.

Kerstetter also requested an update on the TIF project at the next meeting.

Stamm moved to adjourn, second by Kerstetter. Vote Aye: Unanimous.

ADJOURN -

The meeting adjourned at 7:52 PM.

Kristi Carrithers, City Clerk/HR Director